

**Report To:** Corporate Governance Committee

**Date of Meeting:** 15 June 2016

**Lead Member / Officer:** Julian Thompson Hill – Lead Member for Finance, Corporate Plan & Performance  
Ivan Butler – Head of Internal Audit

**Report Author:** Ivan Butler – Head of Internal Audit

**Title:** Internal Audit report – Management of Voluntary School Funds

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- 1. What is the report about?**  
This report is to inform the Committee of a recent Internal Audit report on the Management of School Funds that received a 'Low' assurance rating.
- 2. What is the reason for making this report?**  
The Committee receives an Internal Audit Progress report for each meeting that includes details of Internal Audit reports issued. These are normally 'High' or 'Medium' assurance reports. When we issue a 'Low' or 'No' assurance rating in a report, the Committee will receive the report as part of its agenda to ensure that it is fully aware of the report and can discuss the improvements to be implemented with the relevant manager.
- 3. What are the Recommendations?**  
The Committee comments on the Internal Audit report and agrees the assurance it needs that the action plan within the report is being implemented effectively and within the agreed timescales.
- 4. Report details**  
The full Internal Audit report is included as Appendix 1.
- 5. How does the decision contribute to the Corporate Priorities?**  
Not applicable - there is no decision required with this report.
- 6. What will it cost and how will it affect other services?**  
Not applicable - there is no decision required with this report.
- 7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report**  
Not applicable - there is no decision required with this report.
- 8. What consultations have been carried out with Scrutiny and others?**  
Not applicable - there is no decision required with this report.
- 9. Chief Finance Officer Statement**  
Not applicable - there is no decision required with this report.

**10. What risks are there and is there anything we can do to reduce them?**

Not applicable - there is no decision required with this report.

**11. Power to make the Decision**

Not applicable - there is no decision required with this report.